Student printing to photocopiers and printers

Starting tomorrow, printing will be managed by the PaperCut printing system. This system manages and charges for printing on the College network. Black and white prints cost 10 cents per page, while colour prints cost 20 cents per page. Some things to note:

- PaperCut works on Windows devices (including tablets) without additional software.
- PaperCut needs to be installed on iOS devices (iPads and iPhones) – see the instructions below.
- PaperCut will be supported on Android devices at a later date.

Printing using PaperCut

1. If you wish to print in black and white (10c/page) – choose “All b+w printing” from the printer list
2. If you wish to print in colour (20c/page) – choose “All colour printing” from the printer list
3. Go to a printer, login, and retrieve your print job
4. You login using your CASES code (like Compass), however, you can speed up this process using your Myki or an identity dot. See Mr Scott or Mr Brown for details

Installing PaperCut on an iOS device

1. You need to be using the College WiFi (look for the WiFi symbol on the top left of your screen)
2. Type the following link into Safari - http://msc-print:9191/ios/install

1. Press “Install” to load the profile
2. Enter your passcode
3. Press “Install” again
4. Press “Done”
5. Choose the new “Printing” app that has been installed
6. Open the app and enter your CASES details. Choose “Remember me”
7. The app gives you Credit information and explains user errors
8. Photocopiers ask you to login using your CASES details