Compiling a Bibliography using the Harvard System (author-date method)

• All sources quoted or used in the text of your work must be listed in the Bibliography
• Your sources need to be listed alphabetically by author (or title, if no author) in one single list,
• Your Bibliography is to be placed at the end of your work.

Books

Format

Author(s) of book (family name, and initials), Year of publication, *Title of book* (in Italics), Edition, Publisher, Place (city) of Publication.


• If there is more than 1 author, list all the authors
• If there are more than 3 authors, include the first author only, followed by et al.
• If there is an editor but not author use the editor’s family name and initial followed by (ed.)

Ebooks for e-reader devices (eg. Kindle, Sony Reader etc.)

Use the guidelines from Books above, but instead of Place of Publication, put the name of the e-reader device it was purchased for.


World wide web page

Format

Author/editor/organisation (family name, and initials), Year of document (created or last update), *Title of document* (in Italics), Name of the publisher or sponsor of the webpage, viewed day month year, <URL>.


Newspaper article

Format

Author(s) of article (family name and initials), Year of publication, ‘Title of article’, *Newspaper name* (in Italics), day month (date on which the article appeared), page number.

e.g. Lowe, A 2012, ‘Five houses damaged’, *The Age*, 27 October, p. 5.
**Videos/DVDs/Film**

**Format**

*Title (in Italics), Year of production, Format (i.e. DVD or videorecording), Name of Publisher or Distribution company, Place (city, if known) of production*

*Example: Rabbit-proof fence, 2002, DVD, Australian Film Finance Corporation, Australia.*

**YouTube**

**Format**

*Title (in italics), year, format, Producer, day month, date viewed, <URL>.*


**Podcasts**

(for audio podcasts use “accessed , for video use “viewed”)

**Format**

*Title of podcast Year, format, name and place of the sponsor of the source, Day Month (of podcast), accessed Day Month Year, <URL>,*


**Television documentary**

**Format**

*Title (in Italics), Year of recording, Television programme, TV channel on which the programme was broadcast, Place (city, if known) of production, Date of broadcast (Day Month, year).*

*Example: Planet America, 2012, Television programme, ABC, Australia, 26 October, 2012.*

**Images**

**From a book**

List the book containing the image.


**From a website**

List the image.
Format

Author (ie. the person or organization responsible for creating that image, if available), Year that the image was created, *Title of the image*, format, viewed day month year, <URL>.


Note: If there is no named author, put the image title first followed by the year that the image was created.

Email

Always acknowledge an email address, for this you need to ask for the permission of the owner of the address.
Include the complete date and also the time if you wish to use more than one email or text message received on the same day.

**Email with permission to acknowledge the email address**

Smith, X 2010, email, 12 May, smithx@edumail.vic.gov.au

**Email without permission to acknowledge the email address**

Smith, X 2010, personal email, 12 May

**SMS text messages**

Smith, X 2007, SMS text message, 10 February, 8.15 am.

Further reading

Swinburne University of Technology

http://www.swinburne.edu.au/lib/researchhelp/harvard_style.html#Otheronlinerources

Ergo, State Library of Victoria


RMIT University

http://www.rmit.edu.au/browse;ID=8rwjnkcmfoeez;STATUS=A;PAGE_AUTHOR=Rhonda%20Thomson;SECTION=4;